Hello Work Plaza Sapporo

Foreign Residents and International Students Support Desk

Address: Taiju Seimei Sapporo Kyodo Bldg.5F,
Kita 4 Nishi 5, Chuo-ku, Sapporo.

Tel: 011-200-9923(reservation/direct)

Office Hours：**9:30-18:00**（Reception at the counter is until 17:00）

(Mon-Fri/except for national holidays and the New Year holiday season)

Hello Work supports foreign nationals to find jobs

Who is eligible to use Hello Work?

Foreign residents with the status of residence permitted to work in Japan and international students looking for part time jobs can use Hello Work.

※ Hello Work is a government service that helps people find a job. There is no fee for this service.

※ Hello Work offers equal access to job listings for both Japanese and foreign job seekers.

※ Basic conversational Japanese skills are essential for interviews and job performance.

※International students seeking employment should utilize **Sapporo New Graduates Support Hello Work**.

※ Not only those with work-authorized residency status, but also individuals with permission for part-time work can also use this service.

What do I need to bring?

For registration, please bring your Residence Card, which is an identification document for log-term foreign residents in Japan.

Please bring your passport as well if your status of residence such as “Designated Activities,” ”Specified Skilled Worker,” or ”Highly Skilled Professional.”

Residence Card

（Sample）

What services are available?

Search Jobs

※ Full-time worker, part-time worker, or dispatched worker etc.

Prepare Application Documents

Prepare for an interview

Job Search Consultation

厚生労働省
北海道労働局 ・ ハローワークプラザ札幌

How to use: Reservations are required for all se services

- For first time-users, please call Foreign Residents and International Students Support Desk [011-200-9923] in advance to make an appointment. Please inform us your name, the date and time of your visit, and your status of residence.
- If you create an “My Page” account and submit a job-seeking application on Hello Work Internet Service [https://ww w.hellowork.mhlw.go.jp/] in advance, you can save your time at our office. The registration process usually takes 40 minutes.
- Once you register, a special coordinator who works with foreigners will provide one-on-one support based on your situation (job placement is not guaranteed due to the job market conditions).
- If you require an interpreter, please make a reservation by phone [011-200-9923].

Interpretation Service

We offer consultations in English, Chinese, and Korean in addition to Japanese.
Interpretation services require prior booking (1 hour for each service).
Please visit Hello Work Plaza Sapporo website to check the detailed schedule.

Interpretation Service Hours：13:00 – 17:00

Monday	Tuesday	Wednesday	Thursday	Friday
	English （Week 1.2.4）	Chinese	English	Korean （Week 1.2.4）

Access

< Address >
Taiju Seimei Sapporo Bldg. 5F (Hello Work Plaza Sapporo), Kita 4 Nishi 5, Chuo-ku, Sapporo
7-minute walk from South Exit of JR Sapporo station

Hello Work Plaza Sapporo Homepage

Foreign Resident and International Student Support Desk LINE

Hello Work Internet Service Homepage